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COURSE : Intelligence Principles
and Methods

SUBJECT : Research Services in CIA

HOURS : 90 min.

METHOD OF PRESENTATION: Lecture -
Discussion

INSTRUCTOR (guest)

25X1A

OBJECTIVES OF INSTRUCTION:

To describe the reference services and facilities provided for intelligence analysts by the Office of Collection and Dissemination (OCD).

SUMMARY OF PRESENTATION:

This lesson serves as a general introduction to the mission and function of OCD. It immediately precedes a class tour of OCD facilities, where the students are briefed on the function and procedures peculiar to each OCD division. It therefore is designed to give a broad picture of the services available, their interrelationships, and the extensive liaison activities which OCD maintains with government agencies whose operations have significance for intelligence and national security.

SUBJECTS WITH WHICH COORDINATION IS REQUIRED:

Individual student research problems and projects.

REFERENCES:

Handbook: Guide to OCD Reference Services and Facilities
Additional information in the course notebook.

REMARKS:

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The guest instructor is [REDACTED] Executive of OCD, who was the first librarian appointed by the Agency, and whose familiarity with OCD services is both historical and current. This lesson plan was prepared by [REDACTED] Course Supervisor.

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OUTLINE OF LECTURE

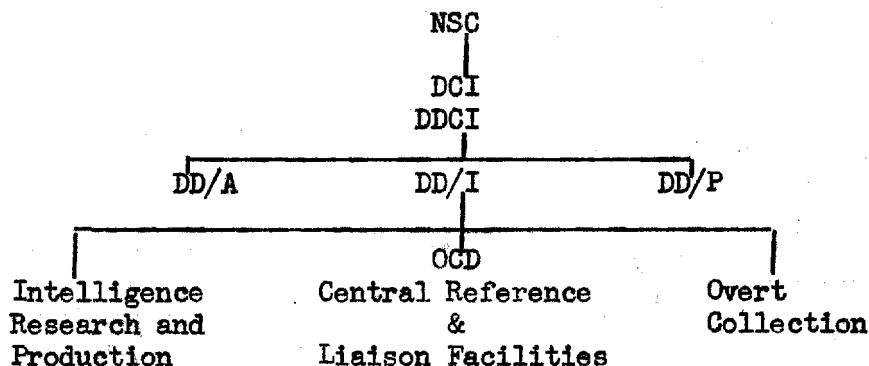
I. INTRODUCTION

- A. Experiences of World War II emphasized the need for a central file of information reports, intelligence, and captured documents.
 - 1. Rapid dissemination was required.
 - 2. Photographic data had to be organized.
 - 3. The need for liaison between commands was apparent.
- B. Post-war experiences emphasized the need for a central reference facility on the U. S. S. R.
 - 1. Industrial : for economic data and target analysis.
 - 2. Biographical : for personality appreciations, professional, and technological appraisals.
 - 3. Photos : a central depository for all types of photographic records.

II. DIFFERENCES BETWEEN INTELLIGENCE RESEARCH AND ACADEMIC RESEARCH.

- A. Classified documents require special handling.
- B. Intelligence Research is directed to more specific consumers.
- C. The cumulative effect in processing intelligence information requires ready access to original source materials.

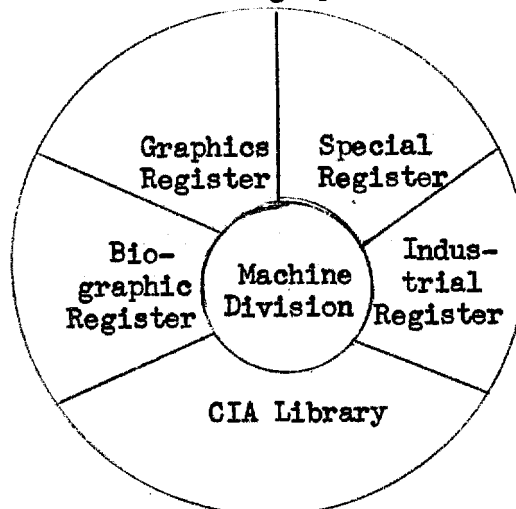
III. POSITION OF OCD IN THE AGENCY (graphic presentation)



Note: A more descriptive name for OCD would be:
OFFICE OF CENTRAL REFERENCE

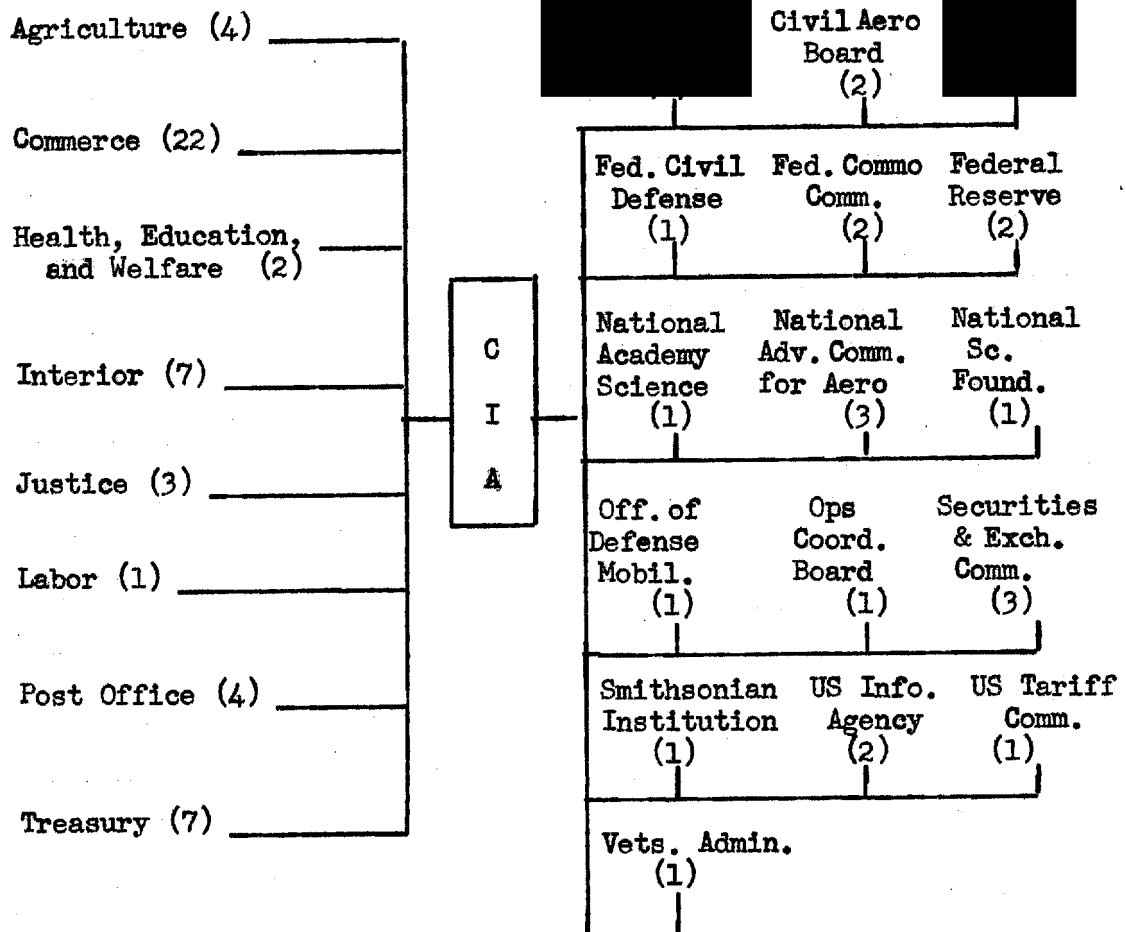
IV. OCD ORGANIZATION

A. Brief discussion of the graphic below:



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V. CIA LIAISON WITH NON-CIA AGENCIES (Graphic Presentation):
(Figures indicate number of cleared contacts)



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